

*Meetings are scheduled  
to take place  
from 9 a.m. to 4 p.m.  
at NJ Department of Education*

updates

## **State Professional Teaching Standards BOARD MEETING DATES 2001–2002**

The time scheduled for public testimony is 3:00 to 3:45 p.m. Those wishing to testify must sign up with the Board secretary by 2:00 p.m. on the meeting day or may reserve a slot in advance by calling 609-633-3965. A written version of testimony is not required but would be appreciated. Time slots are limited to five minutes.

**Meetings are scheduled to take place from  
9:00 a.m. to 4:00 p.m. at the location below\***

**NJ Library for the Blind and Handicapped  
2300 Stuyvesant Avenue  
Trenton, NJ 08618**

*\* Consult the DOE web site for directions and any updates prior to meeting dates at  
[www.state.nj.us/njded/profdev/ptsbgmeet.htm](http://www.state.nj.us/njded/profdev/ptsbgmeet.htm)*

**September 14, 2001**

**October 12, 2001**

**November 16, 2001**

**December 7, 2001**

**January 18, 2002**

**February 8, 2002**

**March 8, 2002**

**April 12, 2002**

**May 10, 2002**

**June 7, 2002**

## RESOLUTIONS FOR OPEN PUBLIC MEETINGS AND EXECUTIVE SESSIONS

To be used to open public meetings of County Professional Development Boards and/or to move from public meeting into closed executive session when needed. These resolutions are not required for Local Professional Development Committees.

### To Open A Meeting

**WHEREAS**, the New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon; and

**WHEREAS**, in accordance with the provisions of this act, the Professional Teaching Standards Board has caused notice of this meeting to be published by having the date, place and time thereof posted in the Department of Education, Secretary of State's Office and notice also having been given to the State House Press Corps and the Governor's Office, now, therefore, be it

**RESOLVED**, that by adopting this resolution, the Professional Teaching Standards Board states its intention to convene a public meeting to conduct the State's business on \_\_\_\_\_(date).

### Before Executive Session

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed, now, therefore, be it

**RESOLVED**, that consistent with the provisions of *N.J.A.C. 10:4-12 (b)*, the Professional Teaching Standards Board will now adjourn to executive session to discuss matters which by statute are required to be considered confidential and matters involving possible litigation.

- Replace references to the Professional Teaching Standards Board with the appropriate County Professional Development Board.
- Replace locations for posting of notice of meetings with the appropriate county office and the district school buildings.



State of New Jersey

DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

CHRISTINE TODD WHITMAN  
*Governor*

LEO KLAGHOLZ  
*Commissioner*

**Professional Teaching Standards Board**  
**RESOLUTION**  
**To Change Implementation Date**  
**of Required Professional Development for Teachers**  
**June 14, 1999**

**WHEREAS**, the mission of the Professional Teaching Standards Board is to ensure that professional development results in professional growth and enhanced student learning; and

**WHEREAS**, the requirements, standards, and criteria for the implementation of the Required Professional Development for Teachers regulations in New Jersey are critical to the success of this endeavor; and

**WHEREAS**, the effort to assure that a thorough review of all issues will impact on the initial success and understanding of the Required Professional Development for Teachers regulations; and

**WHEREAS**, classroom teachers and school districts must have an adequate opportunity to identify issues which must be properly addressed prior to the initial implementation of Required Professional Development for Teachers; and

**WHEREAS**, the Professional Teaching Standards Board must have an adequate opportunity to respond to issues raised by all stakeholders in the process of implementing the Required Professional Development for Teachers regulations; now, therefore, be it

**RESOLVED**, that the Professional Teaching Standards Board does hereby recommend that the Commissioner of Education recommend to the State Board of Education that they amend *N.J.A.C. 6:11-13* to begin the initial five year period required to complete 100 clock hours of required professional development on September 1, 2000.

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Chairperson, Professional Teaching  
Standards Board

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Vice-Chairperson, Professional Teaching  
Standards Board



State of New Jersey

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TRENTON, NJ 08625-0500

CHRISTINE TODD WHITMAN  
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**Professional Teaching Standards Board**  
**RESOLUTION**  
**Empowering the Exploration of Funding Options**  
**March 19, 1999**

**WHEREAS**, N.J.A.C. 6:11-13 requires that all active teaching staff members whose positions require possession of the instructional or educational services licenses complete 100 clock hours of state-approved continuing professional development/in-service every five years; and

**WHEREAS**, these regulations make the fulfillment of this 100-hour requirement the teacher's responsibility in conjunction with district board of education policies; and

**WHEREAS**, the implementation of the professional development requirement may mean additional costs for many school districts; now, therefore, be it

**RESOLVED**, that the Professional Teaching Standards Board empowers the chairperson and vice-chairperson of the Professional Teaching Standards Board to explore options of the state to fund professional development/in-service costs on a fair allocation basis in the most expeditious way possible.

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Vice-Chairperson, Professional Teaching  
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DAVID C. HESPE  
*Commissioner*

## Professional Teaching Standards Board

### RESOLUTION

#### Recommending Initial Term Commencement Date for County Professional Development Boards and District Professional Development Committees April 19, 1999

**WHEREAS**, N.J.A.C. 6:11-13 establishes a County Professional Development Board in each county of the state, comprised of 15 members from the respective county appointed by the Commissioner at the recommendation of the County Superintendent of Schools; and

**WHEREAS**, N.J.A.C. 6:11-13 requires that district boards of education establish a Professional Development Committee comprised of four teachers, elected by the district board of education instructional and educational services staff through their majority representative, and two administrative staff appointed by the chief school administrator; and

**WHEREAS**, N.J.A.C. 6:11-13 requires that such teacher elections and administrative appointments comply with implementation standards and/or criteria developed by the Professional Teaching Standards Board and approved by the Commissioner; now, therefore, be it

**RESOLVED**, that the Professional Teaching Standards Board does hereby recommend that the initial terms for members of the County Professional Development Boards and District Professional Development Committees commence in September 1999.

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Chairperson, Professional Teaching  
Standards Board

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Vice-Chairperson, Professional Teaching  
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*Commissioner*

CARLO PARRAVANO  
*Vice Chair*

**Professional Teaching Standards Board**

**RESOLUTION**

**Prohibiting An Individual from Serving on More Than One Level  
of the Governance Structure at One Time**

**October 15, 1999**

**WHEREAS**, N.J.A.C. 6:11-13 requires that the Professional Teaching Standards Board (PTSB) develop standards for the implementation of the Professional Development for Teachers regulations; and

**WHEREAS**, N.J.A.C. 6:11-13 requires that members of the State Professional Teaching Standards Board be appointed by the Commissioner and approved by the State Board of Education; and

**WHEREAS**, N.J.A.C. 6:11-13 requires that members of County Professional Development Boards be appointed by the Commissioner at the recommendation of the County Superintendent of Schools; and

**WHEREAS**, N.J.A.C. 6:11-13 requires that the four teacher members of the local Professional Development Committees shall be elected by the instructional and educational services staff through their majority representatives and the two administrators be appointed by the chief school administrator; and

**WHEREAS**, serving on more than one of the governance organizations implementing the regulations may result in a conflict of interest for an individual; now, therefore, be it

**RESOLVED**, that the Professional Teaching Standards Board does hereby recommend that the Commissioner adopt an implementation standard prohibiting membership by an individual on more than one level of the professional development governance structure at one time.

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Vice-Chairperson, Professional Teaching  
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*Commissioner*

CARLO PARRAVANO  
*Vice Chair*

**Professional Teaching Standards Board**  
**RESOLUTION**  
**Professional Improvement Plan Revisions**  
**October 15, 1999**

**WHEREAS**, N.J.A.C. 6:11-13 requires that the Professional Teaching Standards Board (PTSB) develop standards for the implementation of the Professional Development for Teachers regulations; and

**WHEREAS**, N.J.A.C. 6:11-13 requires that local supervisors and district administrators continuously monitor teachers' progress in meeting the 100-hour professional development requirement through the Professional Improvement Plan (PIP); now, therefore, be it

**RESOLVED**, that the Professional Teaching Standards Board does hereby seek the support of the Commissioner for the board to make specific recommendations to bring the Professional Improvement Plan (PIP) into alignment with the professional development regulations, through revisions to administrative code related to the Professional Improvement Plan.

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Standards Board

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